

7 Steps

Step 1. Take care of yourself and your household. “Are you OK?”

Step 2. Protect your head, feet and hands—keep under your bed: bicycle helmet/hardhat, sturdy shoes, leather gloves flashlight and Handbook.

Step 3. Place the Help/OK sign on your breakfast nook window.

Step 4. Put your fire extinguisher on the sidewalk in front of your building.

Step 5. Go to carport F (by the parking area near lower pond). Bring your first aid kit if you are comfortable offering first aid.

Step 6. Designate people as follows:

- **Team 1—Stay at carport F and listen to the Emergency Alert System (AM/FM radio) or to a NOAA weather radio and pass along information to residents. Choose runner(s) to communicate with the Clubhouse.**
- **Team 2—Teams of at least two people to out to check Help/OK signs for your building cluster. Pay particular attention to units with vulnerable residents and ones with no Help/OK card showing. Be prepared to give first aid, if you can. Escort those needing further help to the Clubhouse.**

Trust your instincts. If something feels unsafe, stay out.

Step 7. Return to carport F and share actions/news with others.